

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 19th March 2019

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader and Clean Growth and Development – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Aspiration, Schools and Lifelong Learning – Councillor Paffey
- Cabinet Member for Children and Families – Councillor Jordan
- Cabinet Member for Community Wellbeing – Councillor Shields
- Cabinet Member for Finance and Customer Experience – Councillor Chaloner
- Cabinet Member for Green City – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Transport and Public Realm – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

| CATEGORY | | CONDITION |
|----------|---|---|
| 1. | Information relating to any individual. | This means any individual person and relates back to the Data Protection Act 1998 (DPA). |
| 2. | Information which is likely to reveal the identity of an individual. | This again relates back to DPA. |
| 3. | Information relating to the financial or business affairs of any particular person (including the Authority holding that information). | Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities. |
| 4. | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority. | "Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter. |
| | | "Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute. |

| CATEGORY | | CONDITION |
|----------|---|-----------|
| 5. | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. | |
| 6. | Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment. | |
| 7. | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime | |
| 7(A) | Information which is subject to any obligation of confidentiality | |
| 7(B) | Information which relates in any way to matters concerning national security | |
| 7(C) | The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act | |

| Report | Decision Expected | Portfolio |
|--|--|---|
| SOUTHAMPTON LIVING WELL SERVICE | 19 February 2019 | Leader and Clean Growth & Development Portfolio |
| Education Capital Programme | 19 March 2019 | Aspiration, Schools & Lifelong Learning Portfolio |
| Reconfiguration of Southampton Special Schools | 19 March 2019 | Aspiration, Schools & Lifelong Learning Portfolio |
| Home to School Transport and Post-16 Travel Arrangements Policy | 19 March 2019 | Children & Families Portfolio |
| A Revised Clean Air Strategy for Southampton City Council | 19 March 2019 | Green City Portfolio |
| A Green City Charter for Southampton | 19 March 2019 | Green City Portfolio |
| Changes to Existing Revenue and Capital Budgets | 19 March 2019 | Finance & Customer Experience Portfolio |
| CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 | 19 February 2019 | Finance & Customer Experience Portfolio |
| CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 | 19 February 2019 | Finance & Customer Experience Portfolio |
| The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23 | 20 February 2019 19 February 2019 | Finance & Customer Experience Portfolio |
| THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23 | 20 February 2019 19 February 2019 | Finance & Customer Experience Portfolio |
| Concessionary Fares Scheme 2019/20 | 19 March 2019 | Transport & Public Realm Portfolio |

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| Household Waste and Recycling Centre Permitting Scheme | 19 March 2019 | Transport & Public Realm Portfolio |
| Connected Southampton Transport Strategy 2040 | 20 March 2019 19 March 2019 | Transport & Public Realm Portfolio |

LEADER AND CLEAN GROWTH & DEVELOPMENT

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|---|---|
| Title | SOUTHAMPTON LIVING WELL SERVICE |
| Details | Report of the Leader and Clean Growth and Development detailing a proposal to terminate Brook Centre lease and appoint an external property consultant to develop an estates plan for the Service |
| Decision Maker | Cabinet |
| Decision Expected | 19 February 2019 |
| Date Added to the Plan | 1 January 2019 |
| Main Consultees | |
| Consultation Method | Circulation of Report Discussion with Stakeholders |
| Head of Service | Director of Quality & Integration |
| Author | Donna Chapman Joint Commissioning Manager d.chapman1@nhs.net |
| Background Material Available | SOUTHAMPTON LIVING WELL SERVICE |
| Public Comments may be sent to | d.chapman1@nhs.net |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

ADULT CARE PORTFOLIO

ASPIRATION, SCHOOLS & LIFELONG LEARNING PORTFOLIO

NO ITEMS ON THIS OCCASION

| | |
|---|--|
| Title | Education Capital Programme |
| Details | Schools Capital Programme. Report on public and statutory consultation and scheme proposals for St. Mark's C of E All-Through School. Proposals for secondary expansion. Improvement scheme for Chamberlayne College for the Arts and SEND Capital Investment Requirements. |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | |
| Consultation Method | |
| Head of Service | Director of Children & Families |
| Author | Paul Atkins Paul.Atkins@southampton.gov.uk Tel: 023 8083 3336 |
| Background Material Available | Education Capital Programme |
| Public Comments may be sent to | paul.atkins@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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|------------------------|--|
| Title | Reconfiguration of Southampton Special Schools |
| Details | This paper presents proposals to reconfigure Special Schools in Southampton to enable the City to manage the increasing complexity of need whilst ensuring that the placement of pupils in special schools is needs led and financially sustainable. |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | <ul style="list-style-type: none"> Parent and Carers of children with SEND (Special Educational Needs and Disability) Child and young people with SEND Staff and volunteers at all special schools Mainstream school leads Post 16 providers SCC education and social care staff Health commissioners and providers Voluntary sector organisations Other local authorities Elected members |
| Consultation Method | <p>There has been a prolonged period of engagement since 21.09.18 with engagement with wider stakeholders beginning on the 26.11.18. We have consulted special schools, mainstream schools, post 16 providers, parents, the SCC education management team, SCC social care management team and health commissioners and providers.</p> <p>The formal consultation will last 12 weeks and consultation events to enable face to face feedback will take place in all special schools in Southampton, with events for wider stakeholders. There will be a questionnaire for completion with opportunities to send or deliver written responses. All parents of children and young people with an Education, Health and Care Plan will receive written notice of the proposals explaining how they can find out more and feedback. A facebook live session with the parent carer forum will also be held with leads on the proposals to reconfigure to maximise opportunities for feedback.</p> |

Head of Service

Director of Children & Families

Author

Tammy Marks

tammy.marks@southampton.gov.uk

Tel: 023 8083 2136

Background Material Available

Reconfiguration of Southampton Special Schools

Public Comments may be sent
to

0-25service@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

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|--------------------------------|--|
| Title | Home to School Transport and Post-16 Travel Arrangements Policy |
| Details | Report of the Cabinet Member for Aspiration, Schools and Lifelong Learning seeking approval of the proposed policy for Home to School Transport and Post-16 Travel Arrangements. |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | Service users and families/Carers Schools Escorts and drivers SCC teams including SEND, Home to School Transport Unit, Legal, Finance, Policy. |
| Consultation Method | Public Consultation live 27th Sept 2018 - 19th Dec 2018 4 x face to face meetings with service users and families Facebook live event recieved approx 500 views Additional consultation undertkane through meetings and emails with officers of the council and other stakeholders. |
| Head of Service | Director of Children & Families |
| Author | Tammy Marks tammy.marks@southampton.gov.uk Tel: 023 8083 2136 |
| Background Material Available | Home to School Transport and Post-16 Travel Arrangements Policy |
| Public Comments may be sent to | SEND Team Southampton City Council Civic Centre |

SO14 7LY

0-25service@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

CHILDREN & FAMILIES PORTFOLIO

NO ITEMS ON THIS OCCASION

GREEN CITY PORTFOLIO

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|---|---|
| Title | A Revised Clean Air Strategy for Southampton City Council |
| Details | To consider the report of the Cabinet Member for Green City seeking to adopt a revised version of the Clean Air Strategy for Southampton 2016-2025 reflecting progress in the development of the Clean Air Zone Plan. |
| Decision Maker | Cabinet |
| Decision Expected | Meeting Date |
| | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | |
| Consultation Method | |
| Head of Service | Director of Transactions & Universal Services |
| Author | Steve Guppy |
| | steve.guppy@southampton.gov.uk Tel: 023 8091 7525 |
| Background Material Available | A Revised Clean Air Strategy for Southampton City Council |
| Public Comments may be sent to | steve.guppy@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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|---|---|
| Title | A Green City Charter for Southampton |
| Details | To consider the report of the Cabinet Member for Green City seeking to adopt a Green City Charter and invite city stakeholders to enroll. |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | |
| Consultation Method | |
| Head of Service | Director of Transactions & Universal Services |
| Author | Steve Guppy steve.guppy@southampton.gov.uk Tel: 023 8091 7525 |
| Background Material Available | A Green City Charter for Southampton |
| Public Comments may be sent to | steve.guppy@southampton.gov.uk |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

**COMMUNITY WELLBEING
PORTFOLIO**

NO ITEMS ON THIS OCCASION

FINANCE & CUSTOMER EXPERIENCE PORTFOLIO

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| Title | Changes to Existing Revenue and Capital Budgets |
| Details | <p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Finance and Customer Experience (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p> |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 1 October 2018 |
| Main Consultees | |
| Consultation Method | |
| Head of Service | Director of Finance & Commercialisation |
| Author | <p>Sue Cuerden</p> <p>sue.cuerden@southampton.gov.uk Tel: 023 8083</p> |
| Background Material Available | Changes to Existing Revenue and Capital Budgets |
| Public Comments may be sent to | <p>Sue.cuerden@southampton.gov.uk Tel: 023 8083 4153</p> |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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|---|---|
| Title | CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 |
| Details | Report of the Cabinet Member for Finance and Customer Experience informing Cabinet of any major changes in the overall General Fund and Housing Revenue Account (HRA) capital programme for the period 2018/19 to 2021/22, highlighting the changes in the programme since the last reported position to Cabinet in November 2018. The report also notes the major forecast variances against the approved estimates. |
| Decision Maker | Cabinet |
| Decision Expected | 19 February 2019 |
| Date Added to the Plan | 1 January 2019 |
| Main Consultees | Members, Officers |
| Consultation Method | Not Applicable |
| Head of Service | Director of Finance & Commercialisation |
| Author | Sue Cuerden sue.cuerden@southampton.gov.uk Tel: 023 8083 |
| Background Material Available | CAPITAL FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 |
| Public Comments may be sent to | Mel Creighton - Service Director Finance & Commercialisation |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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|---|--|
| Title | CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 |
| Details | Report of the Cabinet Member for Finance and Customer Experience summarising the General Fund and Housing Revenue Account (HRA) revenue financial position for the Authority for the nine months to the end of December 2018, and highlighting any key issues by Portfolio which need to be brought to the attention of Cabinet. |
| Decision Maker | Cabinet |
| Decision Expected | 19 February 2019 |
| Date Added to the Plan | 1 January 2019 |
| Main Consultees | Lead members, council officers |
| Consultation Method | Not Applicable |
| Head of Service | Director of Finance & Commercialisation |
| Author | Sue Cuerden sue.cuerden@southampton.gov.uk Tel: 023 8083 |
| Background Material Available | CORPORATE REVENUE FINANCIAL MONITORING FOR THE PERIOD TO THE END OF DECEMBER 2018 |
| Public Comments may be sent to | Mel Creighton - Service Director Finance & Commercialisation |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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| Title | The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23 |
| Details | To consider the report of the Cabinet Member for Finance & Customer Experience. The purpose of this report is to update the Capital Strategy and to inform Council of any major changes in the overall General Fund and HRA Capital Programme for the period of 2018/19 to 2022/23, highlighting the changes in the programme since the last reported position to Cabinet in November 2018.. |
| Decision Maker | Cabinet Council |
| Decision Expected | 19 February 2019 20 February 2019 |
| Date Added to the Plan | 1 January 2019 |
| Main Consultees | Members, Officers, Trade Unions, Staff |
| Consultation Method | Briefings, reports, emails, meetings & updates |
| Head of Service | Director of Finance & Commercialisation |
| Author | Sue Cuerden sue.cuerden@southampton.gov.uk Tel: 023 8083 |
| Background Material Available | The General Fund and Housing Revenue Account Capital Strategy and Programme 2018/19 TO 2022/23 |
| Public Comments may be sent to | Mel Creighton - Service Director Finance & Commercialisation |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

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|---|--|
| Title | THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23 |
| Details | This report details the Medium Term Financial Strategy (MTFS) for the period 2019/20 to 2022/23 and provides the budget position for 2019/20 and later years for the General Fund and the Housing Revenue Account (HRA). |
| Decision Maker | Cabinet Council |
| Decision Expected | 19 February 2019 20 February 2019 |
| Date Added to the Plan | 1 January 2019 |
| Main Consultees | Council Management Team, Cabinet, Councillors, Employees, Trade Unions, Members of the Public |
| Consultation Method | Formal Consultation |
| Head of Service | Director of Finance & Commercialisation |
| Author | Sue Cuerden sue.cuerden@southampton.gov.uk Tel: 023 8083 |
| Background Material Available | THE REVISED MEDIUM TERM FINANCIAL STRATEGY AND BUDGET 2019/20 to 2022/23 |
| Public Comments may be sent to | Mel Creighton - Service Director Finance & Commercialisation Ext. |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

HOMES & CULTURE PORTFOLIO

NO ITEMS ON THIS OCCASION

TRANSPORT & PUBLIC REALM PORTFOLIO

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| Title | Concessionary Fares Scheme 2019/20 |
| Details | To consider the report of the Cabinet Member for Transport and Public Realm detailing the final arrangements for the Concessionary Fare Scheme for 2019/20 including the rate at which bus operators will be reimbursed for concessionary pass travel. |
| Decision Maker | Cabinet |
| Decision Expected | 19 March 2019 |
| Date Added to the Plan | 6 February 2019 |
| Main Consultees | Bus companies, Cabinet member for Environment and Transport, Democratic Legal and Financial and Property Services |
| Consultation Method | Circulation of draft report seeking comment from relevant officers in Legal, Property, Democratic Services and Finance and via Emails to all bus companies that participate in the scheme. |
| Head of Service | Director of Growth |
| Author | Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743 |
| Background Material Available | Concessionary Fares Scheme 2019/20 |
| Public Comments may be sent to | Service Manager Strategic Transport, Pete Boustred |
| Slippage/Variations/Reason for Withdrawal | |
| Updates | |

Title Household Waste and Recycling Centre Permitting Scheme

Details To consider the report of Service Lead - City Services seeking a decision to introduce a permit scheme for the use of the Household Waste and Recycling Centre

Decision Maker Cabinet

Decision Expected 19 March 2019

Date Added to the Plan 6 February 2019

Main Consultees

Consultation Method Consultations with key internal stakeholders

Head of Service Director of Transactions & Universal Services

Author David Tyrie

david.tyrie@southampton.gov.uk

Background Material Available Household Waste and Recycling Centre Permitting Scheme

Public Comments may be sent to david.tyrie@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title **Connected Southampton Transport Strategy 2040**

Details To consider the report of Cabinet Member for Transport and Public Realm seeking approval to adopt the Local Transport Plan (LTP) for Southampton entitled Connected Southampton Transport Strategy 2040.

Decision Maker Cabinet

Council

Decision Expected 19 March 2019

20 March 2019

Date Added to the Plan

Main Consultees Cabinet Member
Officers in Key Council Departments

Consultation Method

Head of Service Director of Growth

Author Iain Steane

iain.steane@southampton.gov.uk

Background Material Available Connected Southampton Transport Strategy 2040

Public Comments may be sent to Iain Steane, Transport Policy Team Leader

Slippage/Variations/Reason for Withdrawal

Updates

JOINT COMMISSIONING BOARD

NO ITEMS ON THIS OCCASION

OFFICER DECISIONS

NO ITEMS ON THIS OCCASION